



GOVT. GRADUATE COLLEGE FOR WOMEN, MUZAFFARGARH.

PROSPECTUS 2023





Principal's Message

It is great honor for me to lead such a wonderful and historical institution where I along with teachers was graduated long ago. The college has the capability to provide ample opportunities and dreams for new and young students. It is our ultimate objective to help and groom each individual a success story, having confidence, creative thinking, accept challenges, beliefs in hard work and honesty. The dedicated staff of the college is successfully executing FA/F.Sc and BS Programs in various disciplines in an intimate, friendly and learning environment at par with international equivalent academic programs. These Academic programs supported by motherly teaching methodologies help our students to develop critical thinking, learning through questioning, get satisfied by justification, exchange ideas and develop ethical values with respect for others to become a beneficial citizen of national and international community. Moreover the college has the objective to develop each student capabilities to strive to achieve their maximum potential in the creative, dynamic and encouraging environment.

As a principal I believe that the parents are the main contributors in academic achievements of our students, so we work in close coordination with the parents and update the progress of our students to their parents. All teachers and staff work in collaboration with students to help each student to achieve their objectives. The relationship among students, their parents and teachers is one of our key values. We believe that academic success is only possible through hard work, creative thinking, determination, honesty and consistency in their studies. Due respect for the college and education also increased the chances of success of our students. The college encourages to ensure punctuality and regular attendance with a view to be available to discuss academic issues

This college is paying special attention on quality of our graduates with special emphasis on learning, problem solving, analytical skills and desire to contribute to society. The classroom, monitoring and evaluation system are being brought at par with international standards. For our BS programs, the laboratories and libraries are being upgraded to make these state of the art facilities to meet the need of students to compete with National and international standards. From this year the college is implementing the HEC polies and guidelines to ensure quality practices of international standards.

In the past the college has produced wonderful graduates who served the country and abroad in a distinctive manner. I hope that this tradition will not only continue but improve further. Our girl students are competing in each walk of life with male students despite the fact that this District Muzaffargarh is comparatively remote.

Dr. Saeeda Sultana

Principal GGCW Muzaffargarh.

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The College

The institution was established as an Intermediate college in 1973 and Mrs. Azra Nasir was the first Principal of the college. In 1975 the institution was given the name of The Govt. Degree College for Women Muzaffargarh and degree classes were started. The College is spread over 49 canal of land. The main objective of the college is to provide facilities of Higher education to the population of the Muzaffargarh District and neighboring areas. The college is affiliated with Bhaudin Zakariya University, Multan.

Currently, students are registered for 10 BS Programs in the college. Previously there were 4 BS Programs running in the college in the subjects of Zoology, Islamic Studies, Political Science and English Literature & Linguistics. With the countless efforts of Principal Dr. Saeeda Sultana 6 new BS Programs were started in 2022. The subject for 6 new BS programs are Economics, Education, Geography, Psychology, Physics and Information Technology. The College has contributed expressively in academic excellence and developing harmony & promoting peace in society. Dr. Saeeda Sultana (Principal) believes in academic excellence. She is struggling day and night for the progress of college.

Our Vision

To become a leading institution of higher learning recognized for quality education.

Our Mission

The Institution provides access to higher education enabling students to develop their knowledge and skills, achieving professional goals, leadership and service to local and international communities.

The City Muzaffargarh

Muzaffargarh city is the capital of district Muzaffargarh. It lies on the bank of the Chenab River. Muzaffargarh was founded in 1794 by the Governor of Multan Nawab Muzaffar Khan. The Meaning of Muzaffargarh is "Fort of Muzaffar" because the old town lies inside the walls of a fort built by Nawab Muzaffar Khan of Multan. In 1861 it became the headquarters of Muzaffargarh District.

Muzaffargarh spreads over an area of 8,249 km² and forms a strip between the Chenab River on its east and Indus River on its west, which pass along the Eastern and Western boundaries respectively of the districts and a triangle at Alipur Tehsil of the district.

The city of Muzaffargarh is located in southern Punjab province at almost the exact center of Pakistan. The closest major city is Multan. The area around the city is a flat, alluvial plain and is ideal for agriculture, with many citrus, dates and mango farms. There are many canals that cut across the Muzaffargarh District, providing water to nearby farms. This makes the land very fertile. The city known for private education system and almost 500 to 600 private schools are registered under the Punjab Education Foundation (PEF).

Principal's Tenure in the College

Sr #	Name of Principal	From	To
1	Prof. Mrs. Azra Nasir Naseem	01-09-1973	15-11-1976
2	Prof. Surraiya Hussain Malik	16-11-1976	05-01-1979
3	Prof. Shahwar Rasheed	06-01-1979	23-09-1987
4	Prof. Miss Shamim Sultana	24-09-1987	08-07-1991
5	Prof. Mrs. Khadija Riaz	09-07-1991	26-03-1995
6	Prof. Mrs. Fareeda Farooq	26-03-1995	31-10-2003
7	Prof. Mrs. Khadija Riaz	01-11-2003	06-12-2004
8	Prof. Bilqees Akhtar Sial	07-12-2004	12-10-2005
9	Prof. Munnaza Baloach	13-10-2005	20-09-2008
10	Prof. Khadija Yasmeen Malik	29-09-2008	14-09-2015
11	Prof. Mrs. Bilqees Rehana Bukhari (Incharge)	21-09-2015	07-11-2017
12	Prof. Dr. Saeeda Sultana	08-11-2017	Till Now



Facilities for Students

Library

Library plays a vital role in the academic life of a college. The fundamental role of library is educational. It should not be operated as a mere storehouse of book, rather it should be a dynamic instrument of education. The library collections support not only every course in the curriculum but also include selected stock of general reference books and newspapers etc.



Science Labs

The College has latest equipped Science Labs of following Subjects:-

Sr #	Subject	Total No. of Labs
1	Biology	1
2	Chemistry	2
3	Physics	2
4	Zoology	2
5	Psychology	1
6	Geography	1

Computer Labs

Technology has struggled to find its way into the classroom in all sorts of ways, from projectors and televisions to computer labs and student laptops. Along with improving the way students are taught, it is also vitally important that students learn to use computers to improve their own work and prepare for careers in a world where computers have become as common as the pencil and paper. The College owns two up-to date ,well equipped and furnished computer labs for intermediate and BS Classes in Fatima Jinnah Block and Zainab Block.

جب تم جنت کے باغات میں سے گزرو تو کچھ چر لیا کرو۔ کسی نے عرض کی "جنت کے باغات" کیا ہیں؟ ارشاد فرمایا "علم کی مجالس"۔ الحدیث



Dispensary

A reasonably equipped dispensary exists at the College. The main objective of dispensary is to provide First-Aid facilities to the students. However the District Hospital is adjacent to the college.

Accommodation/Hostel

The college, at present, have two hostels for students, Ayesha Sadiqa Hall and Fatima ul Zahra hall. In the hostel, the residents are provided to students with the necessary facilities. The hostels are expected to offer conducive environment, enabling students to face the complexities of information age. Hostel affairs are managed by a competent full-time staff, available round the clock. In addition to the messing, civic amenities like TV Room, Dar ul Quran and Internet accessibility are available.



Ayesha Sadiqa Hall

جو شخص علم کی جستجو میں کسی راہ کا مسافر ہو، اللہ تعالیٰ اس کے لیے جنت کی راہ آسان کر دیتے ہیں۔

الحديث



Fatima ul Zahra Hall

Transport

College is providing transport service to students. The bus service is available within the city.



ایک گھڑی علم کی طلب و تلاش کرنا پوری رات قیام کرنے سے بہتر ہے اور ایک دن علم کی تلاش و طلب کرنا تین ماہ کے روزوں سے بہتر ہے۔۔۔ الحدیث

Dar-ul-Quran

Dar-ul- Quran (House of Quran) aims to provide students with the opportunity to access traditional Islamic education and study the Quranic Sciences with the qualified local teachers.



BS Block/ Zainab Block

Zainab block has been inaugurated on 20th February 2020. A monument of passion for learning.



Sports Activities

Realizing the undeniable importance of health, college has ample sports opportunities for its students. The college has an Annual Sports day along with many sports activities from time to time during academic session. Prizes and Certificates are also given to the winners and participants.

پان سے پوچھئے کیا جاننے والے اور نہ جاننے والے دونوں برابر ہو سکتے ہیں؟" مگر ان باتوں سے سبق تو وہی حاصل کر سکتے ہیں جو اہل عقل و خرد ہوں۔

(سورۃ الزمر: 9)



Seminars

Seminars are capable of keeping the students updated with latest technologies. Seminars are arranged in order to highlight major issues on every subject.

Professors from all over the region and well renowned Universities come over and explain their own learnings and experiences. This activity enhances the students vision and their approach towards learning.





Career Counseling Centre

عام طور پر ایف ایس سی / انٹر میڈیٹ کے بعد اکثر طالبات میڈیکل اور انجینئرنگ کے علاوہ متعدد اہم ڈگریوں اور ان کے سکوپ سے بے خبر ہوتی ہیں۔ طالبات کی اسی ضرورت کے پیش نظر کالج ہڈہ میں کیریئر کاؤنسلنگ سنٹر قائم کیا گیا ہے جو طالبات کو ان کی ذہنی استعداد، مالی حیثیت، طبعی میلان اور حالات حاضرہ کے تقاضوں کو مد نظر رکھتے ہوئے مستقبل میں تعلیمی اور پیشہ ورانہ زندگی سے متعلق رہنمائی فراہم کرتا ہے۔ ذیل میں مختلف ضروری معلومات کے ساتھ یہ بتایا گیا ہے کہ طالبات کے لیے کیا کیا آپشنز موجود ہیں۔

After F.Sc Pre-Medical

1. MBBS	Self Practice, Job
2. BDS	Scope in Foreign Countries
3. DVM	Scope in Private Sector, Pharmaceutical Industry, Self Business
4. Pharma D	Scope in Govt, Private Sec
5. Bachelor Of Science From UHS	Scope in Govt, Private Sec, Self Practice
6. BS Ophthalmology (KE)	(Very Suitable for Females)
7. BS Optometry & Orthoptics	Scope in Govt, Private Sec, Self Practice (Very Suitable for Females)
8. BS Nursing.	Only for Females, Program is offered by many Medical Colleges and Universities.
9. BS Paediatric Medicine	Scope in Govt, Private Sec, Self Practice
10. Doctor Of Physiotherapy	Scope in Private Sec, Self Practice
11. BS Biotechnology	
12. BS Bioinformatic & Biotechnology.	
13. BS Botany	Scope In Govt, Private Sec, Teaching, Administration, Research Jobs
14. BS Microbiology	Scope In Govt, Private Sec, Teaching, Administration, Research Jobs, Labs
15. BS Zoology	Scope In Govt, Private Sec, Teaching, Administration,

	Research Jobs
16. BS Food Science	Scope In Govt, Private Sec, Teaching, Administration, Research Jobs
17. BS Nutrition	Scope In Govt, Private Sec, Teaching, Administration, Research Jobs
18. BS Medical Nutrition & Dietetics	Scope In Govt, Private Sec, Teaching, Administration, Research Jobs, Self Consultancy
19. BS Food Science And Human Nutrition	Scope In Govt, Private Sec, Teaching, Administration, Research Jobs, Self Consultancy
20. BS Pharmaceutical Chemistry	Scope In Private Sec, Manufacturing Jobs
21. BS Pharmacology	Scope In Govt And Private Sec, Manufacturing Jobs
22. BS Medical Imaging And Technology	Scope in Govt And Private Sector, 100% Surety Of Job,
23. BS Emergency And Intensive Care Science	Scope In Govt Sec,
24. BS Medical Laboratory Technology	Scope In Govt, Private Sec, Self Lab
25. BS Dental Technology	
26. BS Dental Hygienic	Scope In Govt, Private Sec, Self Clinic
27. BS Cardiac Perfusions	Scope In Govt, Private Sec
28. BS Operation Theatre	Scope In Govt Sec, Private Sector Technology
29. BS Respiratory Therapy	Scope In Govt Sec
30. BS Orthopaedic Medicine	Self Clinic
31. BS Imaging Technology & Radiography	Scope In Govt, Private Sector , Best Job
32. BS Medical Imaging And Ultrasonography	Scope In Govt, Private Sector, Best Job
33. BS Anaesthesia Technology	Scope In Govt, Private Sector, Best Job
34. BS Applied Molecular Biology & Forensic Sciences	Scope In Govt Sec, Private, Self Lab
35. BS Clinical Psychology	Scope In Govt, Private Sec, Practice
36. BS Microbiology & Molecular Genetics	Scope In Govt, Private Sector

نوٹ۔ ان ڈگریز کو ترجیح دیں جن کا تعلق صحت اور ہسپتال سے ہے۔ بہت سے ٹیکنیکل شعبے وجود میں آچکے ہیں۔

Agriculture, Life Science

1. BS Agriculture Major Plant Science
2. BS Agricultural And Resource Economics
3. BS Supply Chain Management
4. BS Integrated Agriculture Management
5. BS Agriculture (Plant Pathology)
6. BS Agriculture (Horticulture)
7. BS Agriculture (Food Science And Technology)
8. BS Agriculture (Entomology)
9. BS Food Science And Technology

10. BS Animal Sciences
11. BS Life Science And Business Management
12. BS Animal Production And Technology
13. BS Animal Nutrition
14. BS Dairy Farming
15. BS Meat Science And Technology
16. BS Honours Biological Science
17. BS Environmental Science
18. BS Dairy Technology
19. BS Poultry Technology
20. BS Bee Farming
21. BS Fishing And Wildlife

نوٹ۔ ایگریکلچر اور لائف سائنسز سے متعلق سرکاری اور پرائیویٹ سیکٹر میں روزگار کے یکساں مواقع ہوتے ہیں۔ نیز باہر کے ممالک میں بھی ان شعبوں کی مانگ ہے۔ ایم فل پی ایچ ڈی سکالرشپ بھی بہت آتی ہیں۔

After Pre-Engineering

انجینئرنگ کے طلبہ کے انجینئرنگ آپشنز

- | | |
|---|--------------------------------------|
| 1. Civil Engineering | Scope In Govt, Private Sec, Foreign |
| 2. Electrical Engineering | Scope In Govt, Private Sec, Foreign |
| 3. Chemical Engineering | |
| 4. Environmental Sciences & Engineering | Scope In Govt, Private Sec, Foreign |
| 5. Software Engineering | Scope In Govt, Private Sec, Foreign, |
| 6. Building And Architectural Engineering | Scope In Govt, Private Sec, Foreign |
| 7. Geological Engineering | Scope In Govt, Private Sec, Foreign |
| 8. Industrial Engineering | Scope In Private Sec, Foreign |
| 9. Mechatronics And Civil Engineering | Scope In Private Sec, Foreign |
| 10. Mechanical Engineering | Scope In Private Sec, Foreign |
| 11. Mining Engineering | Scope In Private Sec, Foreign |
| 12. Metallurgical And Material Engineerings | Scope In Private Sec, Foreign |
| 13. Petroleum & Gas Engineering | Scope In Govt, Private Sec, Foreign |
| 14. Cool Engineering | Scope In Govt, Private Sec, Foreign |
| 15. Polymer Engineering | Private Sec, Foreign |
| 16. Transportation Engineering | Scope In Govt, Private Sec, Foreign |
| 17. BE Architecture | Scope In Govt, Private Sec, Foreign |
| 18. Production And Industrial Design | Scope In Private Sector |
| 19. BE Textile Design | Scope In Private Sec, |
| 20. BS In Computing And Data Science | Scope In Govt, Private Sec, Foreign |
| 21. Bachelor Of Interior Design | Scope In Private Sec, Foreign |

22. Bachelor Of Graphic Design	Scope In Private Sec,
23. Bachelor Of Textile And Technology Management	Scope In Private Sec, Foreign
24. BS Aviation Management	Scope In Govt, Private Sec, Foreign
25. Bs Aircraft Management & Engineer Technology	Scope In Govt, Private Sec, Foreign
26. Bs Energy Engineering	Scope In Private Sec, Foreign
27. Bs Mathematic	Govt, Private Sec, Foreign, 100% Surety Of Job
28. Bs Statistics	Govt, Private Sec, Foreign, 100% Surety Of Job,
29. Bs Computer Science	Scope in Govt, Private Sec, Foreign
30. Bs Technical Education	Scope In Govt, Private Sec, Foreign

Common Options

1. LLB, LLM, Shariah And Law	Great Scope In Pakistan but with High Competition
2. BS Computational Physics	Scope In Govt , Private Sec, Foreign
3. BS Environmental Science	Scope In Govt , Private Sec, Foreign
4. BS High Energy Physics	Scope In Govt , Private Sec, Foreign
5. BS Solid Stat Physics	Scope In Govt , Private Sec, Foreign
6. BS Space Science	Scope In Govt , Private Sec, Foreign
7. BS Geography	Scope In Govt , Private Sec,
8. BS Physics	Scope In Govt , Private Sec, Foreign
9. BS Space Science	Scope In Govt , Private Sec, Foreign
10. BS Chemistry	Scope In Govt , Private Sec, Foreign
11. BS Applied Geology	Scope In Govt , Private
12. BS City And Regional Planning	Scope In Govt Sec, Foreign
13. BS Urban Development	Scope In Govt Sec, Foreign
14. BS Public Administration	Scope In Govt , Private Sec, Foreign
15. BS Anthropology	Scope In Govt , Private Sec, Foreign
16. BS Accounting And Finance	Scope In Govt , Private Sec, Foreign
17. BS Of Business And Information System	Scope In Govt , Private Sec, Foreign
18 BS International Relations & Information System	Scope In Govt , Private Sec, Foreign, Foreign Affairs, Foreign Strategy,
19. BS Library And Information Science	Scope In Govt , Private Sec,
20. BS Physical And Sports Science	Scope In Govt Sec,
21. BS Criminology And Security Studies	Scope In Govt Sec , Foreign
22. BS Oriental Languages	Scope In Govt , Private Sec
23. BS Sociology	Scope In Govt , Private Sec, Foreign, Ngos
24. BS Economics And Management System	Scope In Govt , Private Sec,
25. BS English Literature	Scope In Govt , Private Sec, Foreign
26. BS Communications Studies	Scope In Govt , Private Sec, Foreign
27. BS Mass Communication	Scope In Govt , Private Sec, Foreign, Electronic Media
28. BS Sociology And Socio	Scope In Govt , Private Sec, Foreign

Cultural Studies

29. BS Honours Gender Studies	Scope In Govt , Private Sec, Foreign
30. BS Finance	Scope In Govt , Private Sec, Foreign
31. BS Development Studies	Scope In Govt , Private Sec, Foreign
32. BS City Transport Management	Scope In Govt , Private Sec, Foreign
33. BS Hotel Management & Hospitality	Scope In Govt , Private Sec, Foreign Countries
34. BS Management	Scope In Govt , Private Sec, Foreign
35. Bachelor Business Information Technology	Scope In Private Sec, Foreign
36. Bachelor Business Administration	Scope In Private Sec, Foreign
37. BS Ed	Scope In Govt , Private Sec,
38. BS Computational Physics	Scope In Govt , Private Sec, Foreign
39. BS Environmental Science	Scope In Govt , Private Sec, Foreign
40. BS Geography	Scope In Govt , Private Sec,
41. BS Physics	Scope In Govt , Private Sec, Foreign
42. BS Space Science	Scope In Govt , Private Sec, Foreign
43. BS Chemistry	Scope In Govt , Private Sec, Foreign
44. BS Applied Geology	Scope In Govt , Private Sec, Foreign
45. BS Archeology	Scope In Govt Foreign
46. BS In Secondary School Education	Scope In Govt , Private Sec, Foreign
47. BS Special Needs Education	
48. BS In Early Childhood Education	
49. BS Physical Education	

علاوہ ازیں پاکستان کی یونیورسٹیز میں اور بھی متعدد ڈگریاں کروائے جاتے ہیں جن میں ہر صوبے کی مخصوص نشستیں بھی ہیں



Scheme of Studies for F.Sc/ ICS/ F.A

Compulsory Subjects

• English	• Urdu	• Islamic Studies	• Pakistan Studies
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Elective Science Subjects

1. F.Sc Pre- Medical Group : Biology , Chemistry , Physics
2. F.Sc Pre-Engineering Group : Mathematics , Physics , Chemistry
3. ICS/General Science Group : Computer Studies , Mathematics , Economics
4. ICS/General Science Group : Computer Studies , Mathematics , Physics

Elective Arts Subjects

Choose 3 Subjects. Select First Subject from Group A, Select Second Subject from Group B, Select Third Subject from Group C

1. Group A : Economics, Geography , Civics, History of Islam.
2. Group B : Islamic Studies(Elective) , Psychology, Education
3. Group C : Arabic, Saraiki, Physical Education, Computer Studies

Eligibility Criteria for Admission in F.Sc/ICS

The admission of students depends on their matric subject group and their marks in matriculation. If a student does not meet the eligibility criteria/ merit and take admission by wrong way/means then college has rights to cancel their admission at any stage during the 2 years intermediate program. No fees will be re-funded in case of violation and cancelation of eligibility criteria.

<u>Sr #</u>	<u>Subject/ Subject Group</u>	<u>Merit/ Eligibility Criteria</u>
1	F.Sc (Pre-Medical)	Matric with Science Group and Matric Marks > 60%
2	F.Sc (Pre-Engineering)	
3	ICS/ General Science Group	
4	F.A with Computer Science Subject	

Students and their parents are responsible for selecting subjects according to admission eligibility criteria.

BS Programs

1. BS English
2. BS Education
3. BS Economics
4. BS Geography
5. BS Islamic Studies
6. BS Zoology
7. BS Physics
8. BS Psychology
9. BS Information Technology
10. BS Political Science

Admission Criteria

Aggregate marks in FA/ F.Sc + Marks in Relevant Subject $\geq 60\%$

Scheme of Studies for All BS Programs

All BS Programs are **4-Years** Study Programs. (8 Regular Semesters of 18 weeks each)

Govt. Graduate College (W), Muzaffargarh is affiliated with Baha-ud-Din Zikariya University Multan for all BS Programs offered by the college. Currently BZU shared detailed scheme of studies for first four semesters. Detailed scheme of studies will be updated and shared by the university after review of BZU and HEC.

Semester-1

Code	Course title	Credit Hours
1. EWRT-101	Expository Writing	3
2. NSCI-103	General Science	3
3. SSCI-105	Social Science-I	3
4. QREA-107	Exploring Quantitative Skills	3
5. AHUM-109	Literary Classics	3

Semester -2

Code	Course Title	Credit Hours
1. EWRT-102	Cross-Cultural Communication & Translation Skills	3
2. NSCI-104	Science of Global Challenging	3
3. SSCI-106	Social Science-II	3
4. QREA-108	Tools for Quantitative Reasoning	3
5. AHUM-110	History and Civilizations	3

Semester -3

Code	Course title	Credit Hours
1. EWRT-201	Critical Reading and Academic Writing	3
2. PAKS-203	Pakistan Studies	3
3. ISLS-205	Islamic Studies OR	3

4. ETHC-207	Ethics (only for Non-Muslims)	
5. ...-209		3
6. ...-211		3

Semester -4

Code	Course title	Credit Hours
1. 202		3
2. 204		3
3. 206		3
4. 208		3
5. 210		3

Note:

1. All the students will attend a class of Holy Quran with translation of 1 Hour in a week and have to qualify by securing 50 marks out of 100 in every semester.
2. For Practical Learning Requirement, Every student shall take part in tutorial activities (Sports club, dramatic societies, declamation societies, blood donor societies etc.) for minimum of 4 hours per week for two semesters and completion of such activities will be endorsed by the certification from the concerned Principal/HoD/Chairman/Director.
3. Every student shall have to complete and qualify Internship of at least 9 weeks before the completion of Associate / BS degree.
4. There will be 50 marks for writing the Internship report and 50 marks will be reserved for the Internship viva voce. Moreover, the qualifying marks for Non-credit Internship will be 50 out of 100 marks.
5. A student admitted to the Associate Degree program after passing out first four semesters with the qualifying condition of Internship can get admission in the relevant/ other BS Programs provided that if the student meets the admission criteria of the concerned Department/Institute/School/College.

Instructions/Guidelines:

1. The courses with codes "EWRT 101", "EWRT 102" & "EWRT 201" can be taught by the teachers having terminal degree in the subject of English.
2. The courses with codes "QREA 107" & "QREA 108" can be taught by the teachers having terminal degree in the subjects of Economics, Mathematics & Statistics.
3. The courses with codes "SSCI 105" & "SSCI 106" can be taught by the teachers having terminal degree in the subjects of Economics, Political Science, International Relations, Pakistan Studies & Sociology.
4. The course with code "AHUM 109" can be taught by the teachers having terminal degree in the subject of Urdu.
5. The course with code "AHUM 110" can be taught by the teachers having terminal degree in the subject of History,

Students must have marks above 45% as whole. Students having below 60% marks in concerned subject are ineligible to apply for the admission. Maximum Age Limit is 26 years.

The Advice of Principal to Students

- 1) All Students must have faith in and respect for the ideology of Pakistan.
- 2) All Students must in matters of religion respect the convictions of others.
- 3) Every student is expected to:
 - i. Be Loyal to Pakistan;
 - ii. Obey the Law of the land as well as the Rules & Regulations of the College.
 - iii. Maintain law and order as well as the dignity and prestige of the College.
 - iv. Protect the property of the College.
 - v. Show due respect to elders, teachers and outside visitors.
 - vi. Work hard and co-operate in completing the courses of study within the prescribed period.



Academic Departments and Teaching Staff

The College consists of the following Departments of different subjects and fields.

Department of Arabic

Lecturer Mrs. Nadia Ashraf → HEAD OF DEPARTMENT

Department of Biology

Assistant Professor : Mrs. Rehana Bilqees → HEAD OF DEPARTMENT
Lecturer : Mrs. Saima Batool
Lecturer (Botany) : Mrs. Uzma Bashir

Department of Chemistry

Assistant Professor Mrs. Mubashra Rehman → HEAD OF DEPARTMENT
Assistant Professor : Mrs. Hira Akram (M.Phil)
Lecturer Mrs. Nazia Khan

Department of Computer Science

Assistant Professor : Mrs. Humaila Munir (M.Phil) → HEAD OF DEPARTMENT
Lecturer : Miss Firdous Anjum (M.Phil)
Lecturer : Miss Sobia Sadiq

Department of Economics

Associate Professor : Mrs. Nasreen Bano → HEAD OF DEPARTMENT
Assistant Professor : Mrs. Aafia Batool (M.Phil)
Assistant Professor : Mrs. Khalida Bibi
Assistant Professor : Mrs. Perveen Akhter
Lecturer : Miss Amal Zahra

Department of Education

Associate Professor : Mrs. Naseem Akhtar (M.Phil) → HEAD OF DEPARTMENT
Associate Professor : Mrs. Farah Amna
Assistant Professor : Mrs. Asifa Khan

Department of English

Associate Professor : Mrs. Shahida Parveen (M.phil) → HEAD OF DEPARTMENT
Assistant Professor : Mrs. Tasleem Fatima

Assistant Professor : Mrs. Misbah Shahzadi (M.phil)
Assistant Professor : Mrs. Naseem Akhter
Lecturer Mrs. Zainab Jamshed

Department of Geography

Associate Professor : Mrs. Rukhsana Siddique → HEAD OF DEPARTMENT
Associate Professor : Mrs. Farzana Kousar Bhatti

Department of History

Associate Professor : Mrs. Robeena Shaheen → HEAD OF DEPARTMENT

Department of Islamic Studies

:Lecturer Mrs. Najeeba Kanwal → HEAD OF DEPARTMENT
Associate Professor Vacant Post

Department of Mathematics

Associate Professor : Mrs. Sara Zaffar (M.Phil) → HEAD OF DEPARTMENT
Lecturer : Rabia Yaqoob

Department of Pakistan Studies

Assistant Professor : Mrs. Fahmida Jabeen (M.Phil) → HEAD OF DEPARTMENT

Department of Physical Education

Assistant Professor : Mrs. Khurshid Bano → HEAD OF DEPARTMENT
Lecturer Mrs. Kanwal Habib

Department of Physics

Associate Professor : Mrs. Zarina Kousar → HEAD OF DEPARTMENT
Assistant Professor : Mrs. Shahzadi Humaira
Assistant Professor Mrs. Zunera Fatima

Department of Political Science & Civics

Associate Professor : Dr. Saeeda Sultana (Principal) → HEAD OF DEPARTMENT
Assistant Professor : Vacant Post

Department of Psychology

Associate Professor : Mrs. Azra Parveen (M.Phil) → HEAD OF DEPARTMENT
Assistant Professor : Mrs. Shazia Shoaib

Department of Saraiki

Assistant Professor : Mrs. Asifa Bibi (M.Phil) → HEAD OF DEPARTMENT

Department of Statistics

Lecturer : Vacant Post

Department of Urdu

Assistant Professor : Mrs. Rehana Noreen (M.phil) → HEAD OF DEPARTMENT

Department of Zoology

Assistant Professor : Mrs. Nadia Kanwal (M.Phil) → HEAD OF DEPARTMENT

Assistant Professor : Miss. Javeria Bashir (M.Phil)

College Library

Librarian : Mrs. Humaira Rasool

Non-Teaching/Supporting Staff

Sr #	Designation	Sanctioned	Working	Name of Staff Member
1	Superintendent	1	1	Muhammad Akhtar
2	Lab Superintendent	1	1	Khadim Hussain
3	Lab Supervisor	1	0	
4	Hostel Warden	1	1	Shamim Naz
5	Senior Clerk	1	1	Hamza Irshad
6	Junior Clerk	2	0	
7	Senior Lec. Assistant	1	1	Rabia Khan
8	Junior Lec. Assistant	1	1	Zahra Batool
9	Library Clerk	1	0	
10	Driver	2	0	
11	Conductor	2	0	
12	Naib Qasid	1	0	
13	Lab. Attendant	5	2	M. Khalid Mehmood Rukhsana Aslam
14	Mali	2	1	Abid Hussain
15	Baildar	5	3	Zafar Hussain Muhammad Saleem Muhammad Asghar
16	Waterman	1	0	
17	Chokidar	2	1	Abid Hussain
18	Sweeper	1	1	Irshad Bibi
	Total	31	14	

Duties of Teaching Staff

Students can consult the concerned teachers in case of any query and guidance. For Example for admission in F.Sc or F.A students will submit their admission forms to teachers mentioned in first row. For admission in BS Programs students will submit their forms to teachers of concerned department. All related matters of admission, subject changing, examination etc are mentioned below:-

Admission Form Checking (Registration) Committee:	F.Sc/ ICS: Mrs. Afia Batool Mrs. Rehana Bilquees Mrs. Saima Batool Mrs. Naseem Akhter (English) F.A: Mrs. Rehana Noreen Mrs. Farah Amna Mrs. Asfa Bibi
Admissions BS Programs (Merit Lists Preparation & Display):	Mrs. Zainab Jamshed Mrs. Nazia Khan Mrs. Uzma Bashir Mrs. Amal Zahra
Incharge Admissions & Health Profile OCAS:	Focal Person: Miss Firdous Anjum Inter: Mrs. Zainab Jamshed Mrs. Amal Zahra BS Mrs. Nazia Khan Mrs. Rabia Yaqub
Incharge College Profile OCAS:	Miss Sobia Sadiq Mrs. Najeeba Kanwal
Daily Email Checking:	Miss Amal Zahra
Prospectus Incharge:	Dr. Saeeda Sultana (Chairperson) Mrs. Zunera Fatima Miss Firdous Anjum Miss Sobia Sadiq

Incharge Website Maintenance	Mrs. Humaila Munir
Registration Checking & Examination Form Attestation FA/F.Sc	1 st Year: Mrs. Zainab Jamshed Mrs. Nadia Ashraf
Admission Form Checking of Board Examination	2 nd Year: Mrs.Khurshid Bano Mrs. Asfa Bibi
Form Attestation	F.A/F.Sc Board: Mrs. Robina Shaheen
Time Table Incharge	Mrs. Rukhsana Siddique Mrs. Shazia Shoaib Miss Firdous Anjum
Pre-First Year Incharge	F.A: Mrs. Farzana Kausar F.Sc: Mrs. Saima Batool
College Examination Committee:	Controller : Mrs. Naseem Akhtar Deputy Controller: Mrs. Zarina Kausar Assistant Controller BS Mrs. Perveen Akhtar Mrs. Farzana Kausar Assistant Controllee Inter Mrs. Rukhsana Siddique Mrs. Hira Akram
College Bus Chores:	Mrs. Shehzadi Humaira Mrs. Khalida Bibi.
College Property In-charge:	Mrs. Nasreen Bano Mrs. Tasleem Fatima Mrs. Asfa Bibi
Plantation Incharge:	Mrs. Uzma Bashir
College Dispensary In-charge:	Mrs. Misbah Shehzadi Mrs. Rehana Bilqees

Purchase Committee:	Mrs. Zarina Kausar Mrs. Sara Zafar Mrs. Humaila Munir
Repair Committee	Mrs. Mubashra Rehman Mrs. Khalida Bibi
Auction Committee:	Mrs. Naseem Akhter (English) Mrs. Rehana Noreen Mrs. Shahzadi Humaira
Canteen Committee:	Mrs. Shahzadi Humaira Mrs. Zunera Fatima
College Security Committee:	Mrs. Farah Amna (Focal Person) Mrs. Khurshid Bano Mrs. Rehana Bilquees
Cleanliness & Discipline Committee	Focal Person Cleanliness Focal Person Class Checking Canteen+Ground Play Ground Main Mrs. Naseem Akhtar Mrs. Shahida Kaleem Mrs. Naseem Akhter (English) Mrs. Zunera Fatima Mrs. Khursheed Bano Mrs. Kanwal Habib
College Fee Bursar Duty:	Mrs. Rukhsana Siddique Mrs. Sara Zafar
Refreshment All Occasions:	Mrs. Misbah Shehzadi Mrs. Kanwal Habib
Hostel Bursar Duty:	Mrs. Zarina Kausar
Library Security Refund:	F.A/F.Sc: Mrs. Nasreen Bano BS & ADP: Mrs. Afia Batool

Stock Checking Laboratories :	All Science Staff	
Tabulators of Examination (Internal):	F.Sc Part-1st F.A Part-1st F.Sc Part-2nd F.A Part-2nd	Mrs. Perveen Akhtar Mrs. Rubina Shaheen Miss Javeria Bashir Mrs. Khalida Bibi Mrs. Azra Parveen Mrs. Shazia Shoaib Mrs. Tasleem Fatima Mrs. Saima Batool
Tabulators of Examination BS Programs:	BS Economics BS Education BS English BS Geography BS I.T BS Physics BS Pol. Sci BS Psychology BS Islamic Stu. BS Zoology	Mrs. Perveen Akhtar Mrs. Asifa Zaib Mrs. Naseem Akhter (English) Mrs. Farzana Kausar Mrs. Humaila Munir Mrs. Zunera Fatima Mrs. Fahmeedah Jabeen Mrs. Shazia Shoaib Mrs. Najeeba Kanwal Mrs. Uzma Bashir
Staffroom In-Charge:	Mrs. Mubashra Rehman	
Result Percentage Board & University:	BS & ADP: Intermediate:	Mrs. Sara Zafar Mrs. Rabia Yaqub Mrs. Humaila Munir Mrs. Asifa Zaib
Fee Remission, Red Cross & Welfare Fund:	Mrs. Rehana Noreen Mrs. Tasleem Fatima	
Students Attendance Register Checking:	Mrs. Nasreen Bano	
CTI Selection Committee:	Focal Person :	Mrs. Humaila Munir Mrs. Asifa Zaib

Event's Organizers :	Mrs. Afia Batool
BS Coordinator:	Mrs. Shahida Kaleem Mrs. Nadia Kanwal (5 Discipline)
Quality Enhancement Cell:	Mrs. Shahida Kaleem Mrs. Nadia Kanwal
Career Counseling:	Mrs. Mubashra Rehman Miss Sobia Sadiq
Hall Council:	Chair Person: Dr. Saeeda Sultana (Principal) Mrs. Rukhsana Siddique Mrs. Zarina Kausar
College Magazine & Journal:	Editing Miss Sobia Sadiq Article Collection in Soft Copy Mrs. Rabia Yaqub Miss Javaria Bashir Mrs. Nazia Khan
Incharge CIS Portal/ HED PunjabApp:	Miss Firdous Anjum
Prize Distribution:	Mrs. Azra Parveen Mrs. Naseem Akhter (English) Mrs. Misbah Shehzadi
Co-Signatory :	Mrs. Naseem Akhtar
College Sports In-charge:	Mrs. Khurshid Bano Mrs. Kanwal Habib
Annual Report:	Miss Hira Akram Mrs. Nadia Ashraf Miss Javeria Bashir
Anti-Dengue Program:	Mrs. Nadia Kanwal (Focal Person)

Anti Norcotics/ Drugs Program:	Mrs. Fehmida Jabeen
Staff Register Daily Checking:	Mrs. Kanwal Habib
Scholarships:	Ehsas Scholarship Mrs. Hira Akram Rahmatalil Aalmeen Scholarship Mrs. Farah Amna MORA Scholarship: Mrs. Asfa Bibi Mrs. Rubina Shaheen PEEF Scholarship: Mrs. Azra Parveen Talent Scholarship: Mrs. Uzma Bashir



Rules and Regulations for Students

1. Mobile Phones are NOT allowed for college students within college premises.
2. Board/University exam admission forms will not be sent by college for habitual/ continuous absentees/students.
3. No Student shall utter, do, or propagate, anything repugnant to Islam within and outside the precincts of the College.
4. Students are Not allowed to Say or do anything which might adversely affect the honor and prestige of Pakistan, the college teachers and her educational institution.
5. Indulge in immoral activities, use indecent language and wear immodest dresses are strictly prohibited.
6. Don't Cause disturbance to others.
7. Don't Disturb peace of the Institution.
8. Disciplinary action by the Principal of a College against the student(s) may be taken in the following forms depending upon the severity of the offence:
 - i. A student may be fined.
 - ii. A student may be placed on probation for a fixed period.
If during the period of probation she fails to improve her conduct, she may be rusticated or expelled.
- Whenever rustication imposed on a College student, shall always mean the loss of one academic year in so far as her Examination are concerned. The period of absence from the College will, however, depend upon the time of the year when the penalty is imposed. The student under rustication may at the discretion of the Principal of the College be permitted to rejoin the class in the same College in the beginning of the next academic year.
- A rusticated student once re-admitted and again found creating disturbance/ indiscipline, etc. will be expelled from the college.

Days to Remember

These are the International & National Days Observed at Govt. College for Women Muzaffargarh.

February	4 February: world Cancer Day 13 February: World Radio Day 21 February: International Mother Language day	5 February: Kashmir Solidarity day 20 February: World Day of social justice
March	3 March: World Wildlife Day 20 March: International Day of Happiness 21 March: International Day of Forests 23 March: Pakistan Day	8 March: International women's Day 21 March: World Poetry Day 22 March: World Water Day 24 March: Word Tuberculosis Day
April	7 April: World Health Day 23 April: World Book & Copyright Day 25 April: World Malaria Day 28 April: World Day for Safety and Health at Work	22 April: International Mother Earth Day 24-30 April: World Immunization Week 26 April: World Intellectual Property Day
May	1 May: Labor Day 8 May: Mother's Day 21 May: World Day for Cultural Diversity for Dialogue and Development 31 May: World No-Tobacco Day	3 May: World Press Freedom Day

June	5 June: World Environment Day 14 June: World Blood Donor Day	12 June: World Day Against Child Labor 21 June: Father's Day
July	11 July: World Population Day 28 July: World Hepatitis Day	15 July: World Youth Skills Day
August	12 August: International Youth Day	14 August: Independence Day
September	8 September: International Literacy Day 21 September: International Day of Peace	15 September: International Day of 27 September: World Tourism Day
October	5 October: World Teacher's Day	16 October: World Food Day
November	14 November: World Diabetes Day 16 November: International Day for Tolerance 25 November: International Day for the Elimination of Violence against Women	9 November: Allama Iqbal Day 16 November: Universal Children's Day
December	1 December: World AIDS Day 3 December: International Day of Persons with Disabilities 9 December: International Anti- Corruption Day 25 December: Birthday of Quaid-e-Azam	5 December: World Soil Day 10 December: Human Rights Day



Fee Structure

Fee	F.A/F.Sc (per Year)	BS (per Semester)
Admission Fee Arts	Rs. 80	Rs. 225
Admission Fee Science	Rs. 65	Rs. 175
Burka Fund	Rs. 100	Rs. 50
Tuition Fee Arts	Rs. 600 (Rs. 50/month)	Rs. 360 (Rs. 60/month)
Tuition Fee Science	Rs. 600 (Rs. 50/month)	Rs. 360 (Rs. 60/month)
Board & University Affiliation Fee	Rs. 240	Rs. 360
Penalty Fund	Rs. 1/day	Rs. 1/day
General Fund	Rs. 50	Rs. 50
Sports Fund	Rs. 180	Rs. 90
Medical Fund	Rs. 50	Rs. 50
Magazine Fund	Rs. 120	Rs. 60
Red cross Fund	Rs. 60	Rs. 30
Welfare Fund	Rs. 50	Rs. 50
Board/University Registration Fee	Rs. 1300	Rs. 5280
Library Rental/Registration Fee	Rs. 500	Rs. 1000
Science Breakage Fund	Rs. 60	Rs. 120
Arts Breakage Fund	Rs. 24/Subject	Rs. 24/Subject
Masjid Fund	Rs. 100	Rs. 50
Government Hostel Fee	Rs. 44	Rs. 144
Hostel Registration	Rs. 1000	Rs. 1500
ICS/BS Computer Studies Fee	Rs. 300	Rs. 400
Bus Fund	Rs. 150	Rs. 70
College Card	Rs. 50	Rs. 50
Examination Fee	Rs. 180	Rs. 180
Changing Subject	Rs. 600/Subject	Rs. 1000/Subject



INSTRUCTIONS FOR FILLING THE APPLICATION FORM

1. Don't leave any column blank, If NOT APPLICABLE write N/A
2. If Student Name is different on Matric Degree and B-Form/CNIC then student name should be written as given on Matric Degree. Even spellings of Student Name should be same.
3. If Father/Guardian Name is different on Matric Degree and B-Form/CNIC then father/guardian name should be written as given on Matric Degree. Even spellings of Name should be same.
4. Date of Birth should be written according to Matric Degree (Not as on B-Form or CNIC)
 - a. (Important Note: If spellings of Name, Father Name, Date of Birth are wrong on Matric Degree, or these informations are different from B-Form/CNIC then Contact NADRA or BISE for name/date correction as early as possible).
5. Students without B-Form or CNIC No. cannot take admission.
6. For Admission in Inter, Matric should be passed in year 2023
 - a. Similarly, for admission in BS, Inter should be passed in year 2023.
 - b. Otherwise attach a stamp paper of Rs. 100 comprising on statement that your have never taken admission anywhere before submitting admission form in GGCW Muzaffargarh. (Sample of stamp paper is on next page)
7. Select Subjects **“Carefully”** and according to merit or eligibility criteria.
8. Select Subject Carefully and according to your choice and capacity. Pre-First Year Classes can be attended in our college for all subjects offered by the college. It will help students to know about subjects and topics..
9. Change of Single Subject Fee is Rupees 1500.
10. Change of 3 Subjects Fee is $1500 \times 3 = 4500$.



Sample of Stamp Paper

اگر طالبہ نے میٹرک امتحان سال 2023 سے پہلے پاس کیا تھا تو مندرجہ ذیل بیان حلفی پچاس روپے کے سٹامپ پیپر پر لکھ کر داخلہ فارم کے ساتھ جمع کروانا لازمی ہے۔



بیان حلفی
مسماة _____ دختر _____ قوم _____ سکنہ _____ تحصیل و ضلع مظفر گڑھ شناختی کارڈ نمبر _____ کی مستقل رہائشی ہوں۔

- 1۔ میں حلفیہ بیان کرتی ہوں کہ من محلفہ نے میٹرک کا امتحان سال 2023 از رول نمبر 123456 ڈیرہ غازی خان بورڈ سے پاس کیا ہے۔
 - 2۔ میں حلفیہ بیان کرتی ہوں کہ من محلفہ نے میٹرک کے امتحان کے بعد اب تک کسی سرکاری / غیر سرکاری کالج یا یونیورسٹی میں داخلہ نہ لیا ہے۔ من محلفی کا بوجہ گھریلو مجبوری / بیماری سال ضائع ہوا ہے۔ میرا داخلہ اگر کسی ادارے سے ثابت ہو گیا تو من محلفہ داخلہ لینے کی حق دار نہ ہوگی۔
 - 3۔ میں حلفیہ بیان کرتی ہوں کہ محلفہ اب فرسٹ ایئر (11) میں داخلہ لینا چاہتی ہے لہذا خواتین کالج میں داخلہ دیا جاوے۔
 - 4۔ میں حلفیہ اقرار کرتی ہوں کہ میرے بیانات بالا بالکل درست ہیں کوئی راز مخفی نہ رکھا گیا ہے۔
- مورخہ: 2023 / _____ / _____

العبد
_____ (محلفہ مذکور یہ)

CHECK LIST of Required Documents

1. Admission Form
2. Affidavit
3. Health Profile
4. B-Form or CNIC of Student.
5. CNIC of Father / Guardian.
6. Matric Degree or Result Card
7. Inter Degree or Result Card (If taking admission in BS Program).
8. Corona Vaccination Certificate.
9. 4 passport size Photographs (mention your name and father name on back of photos).
10. Stamp Paper if your Matric/Inter is not passed in year 2023.

Dupatta Colors for Different Classes

Inter 1 st Year	Pink Border
Inter 2 nd Year	Maroon Border
BS I.T	Medium Purple
BS Economics	Mustard
BS Education	Shocking Pink
BS English	Blue
BS Geography	Green
BS Islamic Studies	Pink
BS Physics	Dark Brown
BS Political Science	Grey
+ BS Psychology	Peach
BS Zoology	Maroon