

TEACHING OF ENGLISH

AS A

SECOND LANGUAGE

10496

SH. NAZIR AHMAD



THE CARAVAN BOOK HOUSE

KUTCHERY ROAD, LAHORE

Contents

<i>Chapter</i>	<i>Page</i>
Part I—Principles and Methods	
I. Importance of English—Literary, cultural and utilitarian value—exact place in the curriculum	1
II. Bilingual problem—and its implications	12
III. Aims of Teaching English	19
IV. Problems of an English Teacher	26
V. Basic Principles of language-teaching	
1. Practice (Habit-forming). 2. Oral work	
3. Proportion. 4. Mother-tongue in the service of English. 5. Connection with the pupil's life.	
6. Gradation. 7. Accuracy. 8. Interest.	
9. Concreteness. 10. Multiple line of Approach.	30
VI. Methods of Teaching English	
1. Translation Method—Its Popularity and Limitations	61
2. Direct Method—Its Chief Aim—Direct Bond—the main principles, Value and Limitations	74
3. The New Method of Dr. West—the claims and and their criticism	86
4. The Substitution Method (Pattern Practice). Types of Substitution Tables. Steps in teaching—advantages of structural approach	94

5. Individual Study—Dalton Plan or Assignment system—advantages, objections and their rebuttal	106
6. Play-way—1. Group system. 2. Drama. 3. Advertisement. 4. Mock trials. 5. Mock Elections. 6. Panel Discussions. 7. Debates and Declamation contests. 8. Projects. 9. Unit Method	109

Part II—The Early Stage

VII. Vocabulary—The first lesson in English—A rough plan of oral work—principles of selection and gradation of vocabulary and structures. Basic English—advantages and criticism	111
VIII. Readiness for Learning to read—Factors influencing Readiness—creating a desire to read—Instructional programme—appraisal of reading readiness	124
IX. Methods of Teaching Reading	
Synthetic Methods—Alphabetic, Phonic and Phonetic. Analytic Methods or Look-and-say methods—Word, Phrase and Sentence Method (Story Method)	133
X. Spelling and Dictation—Causes of poor spellings—methods of teaching and improving—spelling games—steps in a Dictation Lesson	141
XI. Pronunciation—Its problems—suggestions for improvement—phonetics—its importance—phonetic symbols, Intonation Curves, Phonemes, Allophone	147
XII. Writing and Composition—Procedure in teaching good hand writing—causes of poor handwriting—problems of writing	173

Part III—The Middle Stages

XIII.	Intensive Reader—Functions and Qualities—aims and procedure in an Intensive Reading Lesson	... 179
XIV.	Extensive Reader—Functions and Qualities—aims and procedure in an Extensive Reading Lesson	... 195
XV.	Fundamental Principles of Composition	... 205
XVI.	Oral Composition—Plan of exercises	... 213
XVII.	Written Composition—Types of exercises—based on the text-book and independent of the text-book—correction devices	... 222
XVIII.	Grammar—Ancient and Modern viewpoints—when to begin—what to teach—how to teach—Types of Grammar	... 231

Part IV—The High Stage

XIX.	Poetry—Its value—when to begin and how to teach—Aims and procedure in teaching a poem—Appreciation of Imagery, Emotional Experience and Music	... 244
XX.	Audio-Visual Aids—their accomplishments	... 255
XXI.	Causes and Remedies of Reading Retardation—Physical, Intellectual, Emotional and Educational factors responsible for Retardation. Remedial Measures	... 266

Part V—Miscellaneous

XXII.	Construction of Achievement Tests—Administering and interpreting a test score. Merits and demerits of Essay type and Objective Tests	... 276
XXIII.	Equipment and Training of an English teacher	... 285

Chapter

Pages

XXIV. Applied Linguistics in the teaching of English. Contrast of sound system, structural patterns, word patterns, writing system and cultural etiquette	...	290
XXV. Modern Trends in the Teaching of English— Challenge of quality and Functional Approach	...	296
Appendix—Lesson Notes on :		
1. Poetry.	...	301
2. Prose.	...	304
3. Translation	...	307
4. Composition (<i>Topic : A Washerman</i>)	...	310
5. Story-Writing	...	313
6. Composition (<i>Subject : Scene at a Railway Station</i>)	...	317
7. Grammar (<i>Topic : Change of Voice</i>)	...	320
8. Grammar (<i>Subject : Direct and Indirect Narration</i>)	...	324
9. Bibliography.	...	328